

CASTLE ROCK COUNTY WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
Minutes for September 3, 2016

Present: Fred Allen, Bob Deinhammer, Matt Smith, Richard Hoag  
Absent: None

The meeting was called to order at 8:29 a.m.

**Minutes:** Minutes previously distributed and approved by email.

**Old Business:**

**1. Directors and Omissions Insurance effective 5/1/16**

As discussed and agreed upon at previous meeting, CRCWD has purchased a \$1,000,000 D&O policy from Travelers' Insurance. The annual premium is \$1,857.

**2. Tank Repairs / Inspection**

There was a broken valve on the tank; emergency repairs were completed at a total cost of \$5,000.

There are no visible leaks on the tank. The water is green with algae, but no fish were seen. There is significant silt at the bottom of the tank and it will need to be cleaned in December.

**3. CCWD Connection**

- A. Contra Costa Water District (CCWD) sent out a connection proposal to the ten current members who do not have CCWD water in addition to CRCWD water.
- B. LAFCO has asked CCWD to provide a progress report in October detailing the interest level of the ten CRCWD customers in joining CCWD.

**New Business:**

**4. Financial Report**

Directors reviewed 2015-16 income statement; CRCWD broke even for 2015, making \$182 – a significant improvement over 2014-15's \$9,400 loss.

**ACTION:** Directors voted 4-0 (Allen motion, Deinhammer second) to keep rates at current levels.

**5. Upcoming Elections**

- A. In that 3 of the directors – Allen, Deinhammer, and Smith – missed the county filing deadline for re-election, permission was granted by the county to re-designate members on board vote. As such all three were reassigned to board based on board votes as follows:

**ACTION:** (Hoag motion, Smith second) – Directors voted 4-0 to re-designate Fred Allen and Bob Deinhammer to new 2-year terms.

**ACTION:** (Hoag motion, Deinhammer second) – Directors voted 4-0 to re-designate Matt Smith to new 2-year term.

- B. **Open Position:** Due to the passing of Bill Messick, the outreach campaign continues to solicit interested candidates.

**6. Parcel Tax Report for State**

The state has informed us we need to submit an assets report in order to continue receiving parcel tax revenue. The matter will be referred to the CRCWD accountant, Dwight Moreland.

**7. Audit**

The 2015-16 audit is nearly complete, and results are likely to be available at the next CRCWD Directors' meeting. The directors asked President Allen to continue investigating the feasibility of doing bi-annual instead of annual audits.

**8. MCE Clean Energy Initiative**

The city of Walnut Creek has initiated a clean energy initiative through MCE, which guarantees at least 50% of energy will be from clean sources such as hydro, solar, and wind. For Walnut Creek residents and businesses (including CRCWD), unless the entity opts out it will be automatically signed up to have energy delivered by MCE,

**ACTION:** (Deinhammer motion, Smith second) – Directors voted 3-1 (in favor: Deinhammer, Smith, Allen; opposed: Hoag) not to opt out of MCE electrical delivery service.

The meeting was adjourned at 9:40 a.m.