

CASTLE ROCK COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
Minutes for August 12, 2017

Present: Fred Allen, Bob Deinhammer, Richard Hoag, Matt Smith, Ed Grubb
Absent: none

The meeting was called to order at 8:33 a.m.

Minutes Minutes previously distributed and approved by email.

Announcements: None.

I. Old Business:

1. Tank **maintenance / repair**
 - a. Inspection shows no leaks 2/17
 - b. Tank cleaned 2/17
 - c. Road needs minor work
2. Canal Maintenance
 - a. Algae control
 - b. New stainless steel screen
3. Water Loss
 - a. Continued significant loss – 25% for 2016, and year-to-date 2017 (amounting to almost \$5,000 in annual unbilled water expense).
 - b. Repair of 3 leaks
 - c. Will review at end of 2017 – a leak detection consultant was hired 2 years ago, found 3 minor leaks. We will track loss until end of year at which point will decide to hire consultant again.
4. CCWD Water Connections
 - a. 9 of 10 accepted proposal
 - b. CCWD agreed to extension of 9
 - c. Bob will check with CCWD as to potential future intentions to shut canal water off for 1st quarter, and whether CRCWD can get at least a year's notice to warn its customers.

II. Review Audit Procedures

1. Current annual audit costs \$4,800
2. Proposal is to go to a 5-year schedule
 - a. Specific annual financial statements
 - b. Audit report to county and state every 5 years
3. ***ACTION: Fred Allen motions that CRCWD request authorization from the Board of Supervisors of Contra Costa County to replace the annual audit with an annual financial compilation in accordance with Government Code section 26909, with an audit conducted every fifth year. Second by Rich Hoag. Motion passes 4-0.***

III. Financial Report 2016-17

1. Break-even review
2. Proposed rate improvement
3. ***ACTION: Fred Allen motions that CRCWD raise rates by 10% in order for CRCWD to continue to break even. Effective 1/1/18. Second by Rich Hoag. Motion passes 4-0.***

Reports

1. **President:** No report.
2. **Treasurer:** No report.

The meeting was adjourned at 9:45 a.m.